



YINNAR PRIMARY SCHOOL

Welcome to Yinnar Primary School

Dear Parents

We extend a warm welcome to both you and your children to our school. It is our desire to work with you to help your children grow and develop their potential as fully as possible in a happy and secure school environment.

At Yinnar, we have a tradition of parent participation in, and support for, a wide variety of school activities. We, as educationalists, will be sharing with you the responsibility for your children's continuing education and development, and invite you to become involved in as many aspects of school life as possible.

Please regard your children's teacher as a person whom you may place confidence to advise and assist you throughout your children's time at Yinnar. We hope also that through your interest and participation you will come to feel very much a part of our school community.

School days are very important, so please, if your children are experiencing any difficulties, contact myself or our helpful staff so that, co-operatively, we can work to overcome the problem.

Tamina Taylor
Principal

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School Profile

At Yinnar Primary School we are all learners. We guide our younger learners to stretch their minds supporting them as they develop into resilient, reflective and resourceful life-long learners who have the capacity to learn alone or with other people.

We have a strong emphasis on developing our core values of Growth Mindset, Respect, Aim High, Curiosity and Enthusiasm (GRACE). Our core values encourage our students to be enthusiastic and curious about their learning and to respect themselves as well as each other. We want our children to leave our school as learners, not just achievers.

At Yinnar Primary School we move forward together with a growth mindset empowering us to see endless possibilities and endeavour to reach our highest potential. We aim to instil in our children a belief that their intelligence can be cultivated and grown through hard work and personal discipline. To achieve this goal, we immerse the children in the work of Guy Claxton, an outstanding English educationalist and Professor at the University of Bristol. We work very closely with Mr. James Nottingham, an English educational consultant of tremendous knowledge and capacity. James is a true friend of Yinnar Primary School who continues to visit us on a yearly basis. Along with these fine educators we incorporate the work of 'Mindsets' by Professor Carol Dweck from Stamford University in California.

Our whole school approaches of Building Learning Power, Challenging Learning and our GRACE (Growth Mindset, Respect, Aim High, Curiosity & Enthusiasm) values are all introduced from Prep and carried on through the whole school.

Yinnar Primary is a school of 200+ children. The buildings are well maintained with opportunities for collaborative learning amongst students and teachers. Our enrolment has increased in the past 2 years from 187 students to 217.

Our school, nestled at the foothills of the Strzelecki Ranges in Gippsland, is indeed fortunate to have a community that is supportive, knowledgeable and one that values education greatly.

School Organization

Postal Address: 30 Main Street, Yinnar 3869
School Phone No: (03) 5163 1362
Email: yinnar.ps@edumail.vic.gov.au
Website: www.yinnarps.vic.edu.au
Skoolbag App Download from the App Store or Google Play

Principal: Mrs Tamina Taylor
Assistant Principal: Mrs Christine Hall
Business Manager: Mrs Donna Lawless
Office Assistant: Mrs Jodie Davern

Teaching Staff:

Mrs Kara Burslem	Ms Hayley Coffin
Ms Nicole Gill	Ms Shari Grunberg
Miss Tamara Halket	Miss Jessica Hoskin
Miss Isabella Nocera	Mrs Sheena Peters
Mrs Julie Telford	Mrs Kate Try
Mr Charlie Twomey	Ms Katie Vary
Mr Nicholas Walsh	

Education Support: Mrs Leanne Millsom (Library, First Aid Officer, student support)
Mrs Julie Cain (Student Support, WHS)
Mrs Natalie Cheffers (Student Support)
Mrs Samantha McGown (Student Support)
Mr Les Blacker (Maintenance)

Term Dates

Term 1: Monday, January 29 – Thursday, March 29
Term 2: Monday, April 16 – Friday, June 29
Term 3: Monday, July 16 – Friday, September 21
Term 4: Monday, October 8 – Thursday, December 21

School Closure Days (Staff Professional Development)

Term 1: Monday, January 29
Term 2: Thursday June 14
Term 3: TBC
Term 4: TBC

Daily School Hours

8.35am	Bag bell: students enter rooms & Staff on duty
8.45am	School day commences
10.40 – 11.15am	Morning Recess
1.15 – 2.15pm	Lunchtime
3.15pm	School dismissal

During February and early March Prep students will attend on Monday, Tuesday, Thursday and Fridays only. Wednesday is a rest day for them, and for teachers to meet with parents and undertake individual student assessments.

School Notices

All student notes (permission forms & money, absences, etc) should be posted in the slot at the school office window.

Students arriving at school

Students should enter the school through the external classroom doors and the rear door of the main building. Students do not enter via the front door.

Enrolling your Children

Our school welcomes enquiries about enrolments at any time. Feel free to contact us at any time to organize a tour of our school setting and meet our school community.

We will ensure your child has a *buddy* to make their transition to Yinnar as smooth as possible. Your children's teachers will also arrange to meet with you after the first few weeks to discuss how your children are settling in.

Enrolment Checklist

- Fill in our Enrolment Form and return to school as soon as possible
- Present School Entry Immunisation Certificate & full Birth Certificate
- Arrange for your children to have correct school uniform
- Recent school reports for children transferring schools are helpful

Growth Mindset

Our school believes in the principle of the Growth Mindset. This is where we teach our students that ability can be developed and intelligence is not fixed.

Students are encouraged to take on *learning challenges*. We teach students to take risks with tier learning and to learn from mistakes. Mistakes are valued as learning milestones. We teach students how to accept feedback and improve their learning.

Teachers praise the effort that students make and don't just focus on the end product. Students learn to keep trying and that practice will improve their learning. Students hear from their teachers, "don't worry, you are not there yet, but you will get there with feedback and practice."

A Growth Mindset encourages students to:

- improve their learning and become brighter
- seek out challenges and other opportunities to learn and improve, as these all assist their development
- avoid tasks and situations that they have already mastered
- try harder and revise their strategy when things get tough
- show resilience, creativity and grit – and therefore become a better learner.

At Yinnar Primary School we believe in the following:

- A safe environment that forms the basis for continued learning and teamwork, whilst encouraging individuality.
- A well-balanced curriculum that delivers the best educational and social outcomes for all our children.
- Dedicated teachers, strongly supported by parents and the wider school community.
- Maintaining modern facilities with up-to-date technology.
- The willingness of people to challenge the status quo and accept new ideas.
- The development of appropriate student social behaviour.
- Open and honest communication between teachers, students and parents.
- The recognition of a need for a healthy balance between the demands of the school and home environment.

Starting School

Transition to school

It is natural for parents to wonder if their child is ready for school. Should they do a second year of kinder? What if they start school and realise later that they were not ready? What if they already know all the letters and has started to read? So many questions at such an important time in your child's life!

At Yinnar, we acknowledge the significance of the step from kinder to school for our Prep children. During term 4 we host transition mornings where kinder children are invited to join us in the classroom to meet their teacher and other learners, and become familiar with the school environment. Activities kinder children are involved in focus on a range of learning areas including literacy, numeracy, physical education and the arts. Parents are invited to stay for information sessions with our staff. These sessions cover our school philosophy, literacy and numeracy, and provide parents with the opportunity to ask any questions they may have.

Transition mornings are followed by the state wide transition day in early December. The children attend school until 12pm unaccompanied by their parents. Involvement in our transition program is beneficial to experiencing a smooth and happy beginning to school life.

Interviews

Literacy and Numeracy assessments for Prep children take place on Wednesdays (Prep rest day) at the beginning of term 1. You will be given a date and time to bring your child in for their interview. Parents are not required to stay for the interview.

Daily routine

After the bell, learners are coached on how to organize themselves for their day of learning, developing a routine and ensuring a smooth transition. Reading circles begins halfway through term 1 after all interviews have been completed. Children begin learning how to read and start taking books home. It takes place every morning from 8.45 – 9.00am in our open area. Parents are invited to stay and participate.

Specific modelled writing and instruction is given to learners from their very first day at school. They are taught how to use the learning muscles and in particular, how to be resourceful by using things around them for assistance, and build independence.

Buddies

All prep children are supported in the transition to school with a *buddy* child from Grade 6. Introductions are made at the state wide transition day so children are already familiar with them when starting school. Our buddies play an important role in supporting our Prep learners by looking out for them in the yard, reading to them and helping them with any minor issues.

Helpful hints – what you can do

- Teach your child basic self-help skills: doing up buttons, zips & shoes, dressing & undressing, caring for their own belongings, using the toilet correctly
- Teach your child to recognise their own name, and possibly write it
- Label everything that is removable: clothing, lunchbox, drink bottle, hat
- Talk to your child about going to school, what school will be like, where to play, where you will drop off & pick up at school, who the teachers are
- Read stories and talk about them with your child
- Talk to the Principal early if you believe your child may require additional assistance
- Have several *school lunches* with your child at home. Children need practice handling a lunchbox and unwrapping food.
- Set regular sleeping routines

Helpful hints – what your child can do

- Practice basic self-help skills
- Look at story books
- Get plenty of sleep as school can be very tiring at first
- Have a good breakfast before school

Communication

Communication between parents/carers and the school community is vital. We have several opportunities for parents to connect with teachers and other staff. Parents are encouraged to maintain contact their child's teacher on a regular basis especially if they encounter any issues as these are best dealt with earlier rather than later.

Skoolbag App

For instant and efficient communication with the school. You will receive information and reminders about special events, excursions, camps, etc that are taking place. It can also be used to advise us of a child's absence due to ill health or appointments.

Newsletter & Notices

It is our practice to send home notices with at least the eldest child of each family. Our school newsletter is emailed or sent home on Thursday of each week.

Formal Reporting to Parents

Parents are kept informed on a regular basis of each child's program, progress, attitude to school and achievement.

- Term 1: Parent information session
Parent/teacher conversation
Building Learning Power (BLP) report
- Term 2: Written report
Formal parent/teacher conversation
- Term 3: NAPLAN results for Years 3 & 5
BLP report
- Term 4: Written report
Parent/teacher conversation by request

Celebration

Every Friday at approximately 2.30pm all students and teachers attend a whole school celebration. This is a great way to end the week, with student acknowledgements and important messages communicated to the school community. Parents are invited to attend celebration as they are a community event.

Our School A – Z

Attendance and Absences

Children should attend every day that the school is open. School commences at 8.45am and finished at 3.15pm. Students should be in their classroom ready for learning before the bell rings to start the day.

It's Not OK To Stay Away... regular attendance is important as it helps school progress, social adjustment and the development of dependability, however, home is the place for a sick child. A sick child does not learn well and may pass their illness on to the other children and staff.

The school should be notified as soon as practicable if a student is absent, by phone or skoolbag app if possible. Parents/guardians/caregivers must provide an explanation for absence on each occasion. This must be in writing.

Students arriving late or leaving early must be signed in and/or out at the school office.

Our Attendance Policy is available on our website or from the school office.

Banking

Students are able to participate in the school banking program with the Commonwealth Bank or Bendigo Bank. Information and promotional material is sent home with new students at the beginning of each year.

Bicycles/Scooters/Skateboards

Victorian law states that every rider must wear an approved helmet. Primary school students are permitted to ride on the footpath.

Students must dismount and walk from the General Store, Mark Smee Motors and Langley Street/Bolgers Lane back entrance. All bikes/scooters/boards should be placed in the area provided at the back of the BER building.

Building Learning Power (BLP)

BLP is about learning how to be a better learner. It is about the individual learner, their personal 'disposition' towards learning. The BLP 'capacities' are a set of 'learning muscles' that need to be exercised so that they grow strong. This is something that can be learnt, practiced and improved.

BLP allows us to develop a common language for learning across the school. This helps everyone talk about understanding learning to learn. We hope at this understanding will go beyond the school gates, where you will be able to reinforce the ideas by encouraging the children to use their learning language in everyday lives.

See Appendix a: Building Learning Power Diagram

Camps

Our school has a comprehensive camping program.

- Prep, Year 1 & 2: School dinner & sleepover. Children take part in activities, meals and sleepover at the school. Preps take part in activities and dinner before going home, Year 1 & 2 remain for a sleepover.
- Year 3 & 4: Children attend a 3 day adventure camp alternating between Camp Rumbug (odd year) and Camp Coolamatong (even year).
- Year 5 & 6: Children attend a 5 day camp alternating between Ballarat (odd year) and Canberra (even year).
- Sports Camp & Somers Camp: Offered to Year 5 & 6 students by application.

See our Parent Payment Charges for more information

Core values

- **Growth Mindset:** our school demonstrates/promotes and values a **growth mindset**. We foster a love of learning, value effort and persistence in the face of obstacles. We are open to challenge and welcome feedback.
- **Respect:** our school shows **respect** in every facet of school life. We respect ourselves, others and our school. We think and act in positive ways and show others we care about their feelings and wellbeing.
- **Aim High:** our school **aims high** and put in our best efforts. We aim towards our highest potential. We strive to master our goals.
- **Curiosity:** our school exhibits **curiosity**. We strive to know more and learn more, investigate and seek knowledge. We have a desire to inquire.

- **Enthusiasm:** Our school demonstrates **enthusiasm** for our learning. We look for possibilities to learn. We show excitement and energy towards our learning.

Curriculum

Yinnar is committed to providing quality teaching at all year levels. An integrated curriculum approach is taken based on the Victorian Curriculum.

Each classroom has access to netbook computers, interactive whiteboards and internet.

Specialist classes are offered in Performing Arts (music, drama, dance), Visual Arts, Physical Education and LOTE (Chinese).

Emergency Information

Information forms are sent home at the end of each year to be updated and returned for the new school year. It is vital for your child's safety that we maintain accurate contact and medical information. Changes to any of this information should be notified to the school immediately.

Emergency Management Plan (DISPLAN)

The school maintains a comprehensive Emergency Management Plan in the event of local/school disasters. Students and staff take part in regular practice lockdown & evacuation drills. Should there be an authentic emergency the school will follow the documented procedures. This also includes notification of parents. Parents should be aware that in case of a school emergency, not to contact the school as the telephone lines must be kept open for emergency services. The school will keep parents informed via our Skoolbag app as necessary.

Excursions/Visiting Performances

Excursions and visiting performances are considered an important part of the curriculum. Being able to see things at first hand is one of the best educational experiences a child can have. You will be asked to sign a consent form before your child is taken on any excursion or participates in a visiting performance. Excursions in our local community do not require consent but an information letter will be sent home. Excursions and visiting performances often incur additional costs.

See Appendix b: Parent Payment Charges for more information.

General Consent Form

At the beginning of each year parents will be asked to sign a general permission form that covers several important areas including, but not limited to headlice inspections, consent to publish student name/photo, local area walks and illness/injury consent.

Health & Medical Matters

Our school has an extensive First Aid room and staff are trained in First Aid. . Classrooms and staff on duty have access to first aid kits.

Anaphylaxis: In accordance with Ministerial Order 706 all staff have further training in managing Anaphylaxis emergencies. Staff also have training in managing Asthma and emergency procedures

Health management plan: Children diagnosed with Anaphylaxis, Asthma, Allergy or other medical condition must have a current Management Plan from their doctor. Proforma plans are available from the office.

Medication: All medications must be handed to the office, in its original packaging, together with a Medication Authority form. Medications are not to be kept in school bags or the classroom.

Headlice: One of the most common health problems in school is headlice. Long hair should be tied up with small hair ties or scrunchies. Please check your child's hair frequently. If your child has become infested the school must be notified immediately and the child is to be excluded from school until treatment has commenced.

The school may arrange inspections at the school. If headlice is found, a note will be sent home with the child asking that treatment be undertaken. The school is not responsible for treating headlice but can give advice and information about the use of safe treatment practices.

School Nurse: Each year students in Prep are examined by a nurse. Vision, hearing and general physical wellbeing are assessed. Students in other years may be referred by staff or at the request of a parent.

Illness: In case of illness, a sick child should be kept at home and the school notified. Certain illnesses are covered by specific Health Department instructions regarding exclusion. *See Appendix c for more information.*

If a child becomes ill at school the parent or emergency contact will be notified and asked to collect the child.

Sun & UV Protection: From September through to May all students are required to wear a school hat. Parents should ensure that their children have sunscreen applied before school and, if possible, carry a small tube in their bag. Sunglasses are also suggested. New students receive a complementary school hat.

Home Learning

Home learning benefits students by complementing classroom learning and providing an opportunity for students to be responsible for their own learning. Our Home learning policy aims to:

- To deepen and extend classroom learning by way of previewing, and reviewing new learning
- To promote and support positive study habits
- To assist in the development of effective self-regulation skills
- To foster a sense of self-discipline and responsibility

The school's Home Learning Policy will be distributed to parents at the commencement of each school year and discussed at parent information sessions.

Home learning tasks set by teachers will be appropriate to each child's skill level and age. They should be interesting, challenging and where appropriate, open-ended. It should be purposeful, meaningful and relevant to the current classroom curriculum. Drill and practice tasks are to be avoided. Tasks should provide students with opportunities to practice skills, review content, and deepen their understanding of concepts learnt, or as a preview to new learning.

Students who do complete their home learning tasks/preview will be better equipped to take on more challenging and interesting classroom tasks that apply the concept, rather than learn it.

It will often find the child in their practice zone rather than learning zone. It will require the use of the learning dispositions of resourcefulness, resilience and reflection. Parents are encouraged to be interested in their child's home learning, and provide hints where necessary but refrain from doing the task for them.

The completion of home learning tasks will be monitored by teachers. Students who do not complete the assigned home learning/preview task as a way to prepare for learning, may need to use some of their school time to explore those concepts.

At the end of each term, the school will acknowledge, and celebrate those students who read daily and, are consistently completing home learning tasks/preview.

In Prep – 2 home learning may consist of:

- daily reading to, with and by parents/carers
- simple extension tasks associated with classroom learning
- gathering of additional information, materials, discussion and/or exploration of concepts as a preview to new learning
- real life tasks that complement classroom learning- i.e. card games; board games (Monopoly, Boggle, Dominoes, Battleship, Cluedo, UNO, et al); cooking or other tasks that follow directions are also encouraged
- tasks may be set to review content learnt
- home learning does generally not exceed 30 minutes per day (P-4) and the school aims to avoid weekend or vacation periods.

In Years 3-6 home learning may consist of:

- daily independent reading
- gathering of additional information, materials, discussion and/or exploration of concepts as a preview to new learning
- simple extension tasks associated with classroom learning
- real life tasks that complement classroom learning- i.e. card games; games (Monopoly, Boggle, Dominoes, Battleship, Cluedo, UNO, et al); cooking or other tasks that follow direction are also encouraged
- unfinished classroom tasks may be assigned as home learning
- home learning does generally not exceed 45 minutes per day (5-6) and the school aims to avoid weekends or vacation periods

Our Home Learning Policy is available on our website or from the school office

House System

The House system operates for whole school activities including athletics, cross country, and other events or competitions that House Captains may wish to organize. There are 4 houses – Blue, Green, Red & Yellow. Students are distributed evenly across the Houses when enrolled, taking in account siblings, age & gender making for 4 balanced, whole school groups.

Library

We have an extensive library containing picture story, fiction, non-fiction and teacher reference materials. All classes attend the library at least once every week.

- **Borrowing:** students have the opportunity to borrow a maximum of 3 books at a time for up to 2 weeks. Students may utilize the library before school to return and/or borrow. Parents are also encouraged to visit the library and are able to be registered as a borrower. Students will be reminded about overdue books and parents will be notified if books are not returned.
- **Bookclub:** students and their families are able to purchase books from Scholastic Bookclub. There are 8 issues per year. There is no obligation to purchase. Orders can be made online or by returning the order form and correct money to the office by the due date. Our library benefits by receiving vouchers for new resources.
- **Bookfair:** there are 3 bookfairs held each year – in March, August & November. There is no obligation to purchase books, however, it is a great opportunity to source fantastic reading material and the library benefits directly from total sales.

Lunches & Lunch Orders

We encourage healthy eating by asking that students bring healthy lunches to school. Foods eaten during a child's early years and at school contribute significantly to a child's daily nutrient intake and also have a considerable influence on the development of their lifelong eating habits, growth patterns and energy levels. Students should bring their lunch and drink from home in named containers.

Healthy lunches include:

- Sandwiches or pita bread with cheese, lean meat and/or salad
- Cheese slices, crackers with spread
- Fresh fruit and/or fresh vegetables
- Frozen water or juice, particularly in hot weather

We support our local businesses so students are able to order their lunches from Café 3869 or Yinnar General Store. Lunch orders are to be named and clearly written on the outside of an envelope with money enclosed. Orders are placed in the lunch baskets in each classroom BEFORE school. Senior students will take the orders to the shops and collect the orders at lunchtime.

Lollies (of any description) and soft drinks are not permitted.

Snacks and lunches are eaten in the classroom. Food scraps are placed in compost bins for our worm farm.

Music Lessons (private)

Currently we have a piano teacher and a guitar teacher who come into the school. These are arranged privately and paid by parents. Contact details for music teachers are available from the office.

Parking & Traffic

Community safety and wellbeing is extremely important. We ask that all students and parents use the school crossing when crossing Main Street. Our crossing is unmanned, however, flags are displayed from 8am – 9.30am and 3pm – 3.30pm. Parents must be aware of and observe the parking restrictions in Main Street when flags are displayed.

There is also limited parking in Bolgers Lane, at the rear of the school. Drivers must respect local resident access by keeping driveways clear and be extremely vigilant as students enter the school grounds through all 3 entrances.

Personal belongings

Students are responsible for their own belongings. All clothing, bags, hats, lunchboxes & drink bottles should be clearly named. Unnamed items will be kept in the Lost Property area near the office.

Valuable items including ipods, cameras, ipads or mobile phones should not be brought to school.

Students who need to carry a mobile phone outside of school hours must leave them at the office on arrival and collect them at the end of the day. The school does not accept responsibility for any private belongings brought to school by students.

Policies

The school maintains a suite of policies and guidelines for the effective operation of our school. Parents may obtain a copy of any policy from the office.

Riding or Walking to School

How do you decide if a child is 'old enough' or 'responsible enough' to travel to and from school without adult supervision?

As a general rule, children up to the age of 12 should not be in traffic situations without an accompanying adult, as they may not have developed the knowledge, skills and behaviour necessary to keep themselves safe.

How you can help:

- It is important to realise that children must know how to be safer pedestrians long before they have the skills to ride to school.
- It is important to know the route that your child will use to walk or ride to school. If a younger child is be in the care of an older child, please be aware that the older child may not have sufficient road sense or maturity to be able to supervise the safety of the younger child.

What to do:

- Ask your child about the normal route they travel to and from school and discuss the safety issues involved
- Do a test walk, discuss any safe or unsafe features as you come to them (crossings, quiet streets, footpaths, intersections)

Discuss 'Stop, Look, Listen & Think'

School Council

The School Council is the official governing body of the school. It decides school policy, prepares and oversees the annual budget, approves camps, excursions and events, and oversees the maintenance of the buildings and grounds.

The composition of the School Council at the school is:

- The Principal (Executive Officer)
- 4 Staff representatives (elected by staff)
- 8 Parent representatives (elected by school community)

Elections are held in March each year and is publicized through the school newsletter. Elected members serve a 2-year term. The School Council meets monthly. Parents are invited to attend these meetings, and to consider becoming involved in the school council.

Student Leadership

Our school believes that students need to be at the centre of their learning and have true ownership in their school. Students are given opportunities to have input into decisions, voice concerns and make suggestions to improve their school, as well as become more aware of the wider community.

Students who aim to gain a student leadership role need to aspire to demonstrate an understanding and model our GRACE core values in every aspect of school life.

Student leadership roles include

- School Captains
- House Captains
- Junior School Councillors
- GRACE Team Leaders
- Buddies
- Senior grade role models

Our aspiring young student leaders are involved in an induction process that highlights responsibilities, teamwork & teambuilding skills, how to be an effective leader, expectations, communication and commitment.

Our Student Leadership handbook is available on our website or from the office

Student Dress Code

School Council consults with the wider school community through various formats when reviewing the Student Dress Code. The Dress Code will take precedence over a student's individual preference. It applies during school hours, while travelling to and from school, when students are engaged in school activities and/or excursions, both in and out of school hours.

Cultural and religious requirements may be accommodated in consultation with the parents/carers and the Principal. Jewellery and cosmetics must be kept to a minimum. (ie. studs, watch, clear nail polish). Long hair shall be tied back with small hair ties or scrunchies. Student safety is a priority in determining suitability of individual items.

The school will provide strategies to support families experiencing economic hardship to obtain low cost uniforms. Exemptions or concerns regarding the dress code should be addressed in writing, to the Principal.

Opportunities for 'Free Dress' days will be made available during the school year, with the approval of the Principal.

Our official school colours are Navy and Gold. Garments that fall within the school's dress code are:

- navy tracksuit pants
- navy windcheater**
- navy rugby windcheater with gold trim**
- navy shorts or skorts
- navy or gold polo shirt** (long or short sleeve)
- navy or gold skivvy
- navy vest**
- navy jacket** (fleece or waterproof)
- blue & white check dress
- navy broadbrim hat**
- navy beanie**
- house tshirts – blue/green/yellow/red
- navy backpack type school bag**
- closed toe sandals, runners, shoes, boots **School logo required

Our school suppliers is Beleza, Seymour Street, Traralgon. Pre loved uniforms are available from the school. Individual items can have logos embroidered at Hip Pocket Workwear, Princes Drive, Morwell.

Our Student Dress Code is available on our website or from the school office.

Visitors & Volunteers

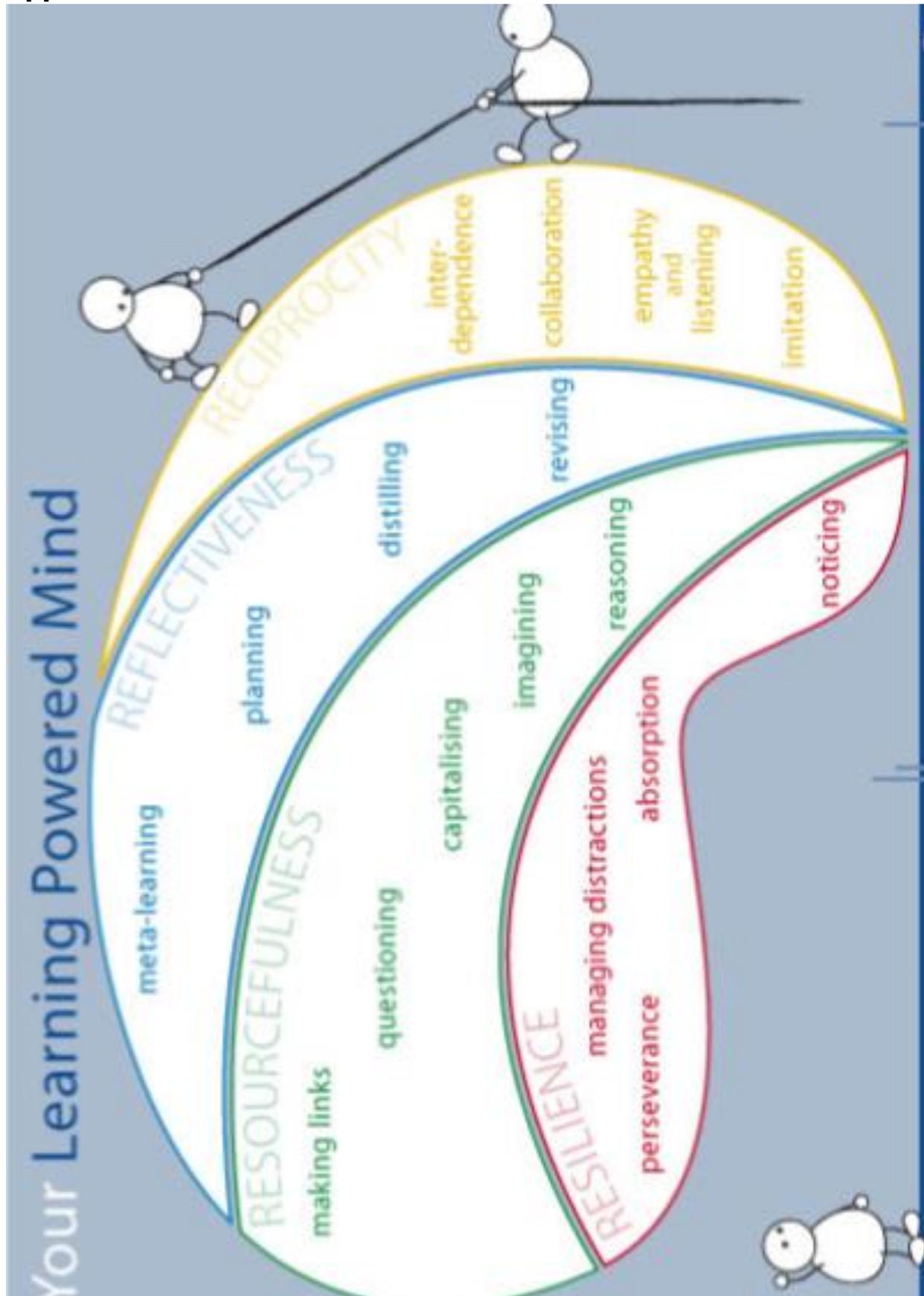
A great deal of valuable work can be done by parents and/or other volunteers in helping the school run smoothly. The influence that parents can have on their child's learning, especially in the early school years, is vital to their overall development in the future. You may have special expertise in an area that is beneficial to students' learning. We welcome your involvement in many ways, including:

- Reading circles
- Publishing student work
- Cooking, craft, sport
- Excursions
- Library book covering, shelving
- Gardening

In line with our Child Safe policies, all visitors are requested to sign in at the school office if you are visiting the school other than at pick up or drop times. All volunteers must have a current *Working With Children* card.

Further information is available from the office.

Appendix a



Appendix b

Appendix c